

Worship Assistant Description: Assisting Minister

Thank you so much for volunteering to be an Assisting Minister at Messiah Lutheran Church!

Traditionally, this was understood to be the most important leadership role on a Sunday morning, even more important than the presider/ pastor/ preacher. Amongst other things, it's the Assisting Minister's job to make sure the service runs smoothly, that the Acolyte & Crucifer know what they're doing and more. What follow is a brief description about the duties of an Assisting Minister.

Before Worship

- Be sure to check calendar in the narthex to see what days you have been scheduled for. **If you cannot make those days, please let the Parish Administrator know as soon as possible so she can alter the schedule.** If you know you cannot be available on specific a day before a new calendar is released, please let the Parish Administrator know. **Please only contact the pastor in case of a Sunday morning emergency via text.**
- Pay attention to the weekly worship update emailed out by the Parish Administrator.
- Please **arrive by 9:30am** and check with the pastor about what needs to be worn (usually an alb and cross found in the acolyte closet) and if there are any special things to be aware of in the service.
- Get a microphone set up and go through the run of show with the Producer and Presider.

During Worship

- Once the Parish Musician/ Cantor begins to play **at 10:00am during our meditation time, please quietly help the Acolyte and Crucifers with their assigned tasks if needed.**
- Please pour the water into the baptismal font when we begin with Remembrance of Baptism on feast days.
- Process into the sanctuary behind the Crucifer and any Torch Bearers, bow to the cross and take your place in the worship leader's bench next to the Presider.
- Lead the Apostle's Creed from behind the altar.
- Introduce the Response to God's call.
- Collect the bread and wine from the Ushers before communion and read the offering prayer.
- Serve the common cup of wine during communion in front of the altar steps and then serve the presider after everyone else has partaken of communion.
- Read the Post Communion Prayer.
- Bow to the cross and process out following the Crucifer during the closing hymn.

After Worship

- Please return your alb/cross, etc. to the Acolyte Closet and let the Altar Guild know if something is in need of repair or cleaning.
- Please return microphone.